

I-HUB QUANTUM TECHNOLOGY FOUNDATION

IISER Pune Campus, Dr. Homi Bhabha Road, Pashan, Pune - 411008

Date: July 29, 2022

ADVT. NO.: 44/2021

CANDIDATES SHORTLISTED FOR PERSONAL INTERVIEW FOR THE POSITION OF "ADMINISTRATIVE ASSISTANT" ON AUGUST 04, 2022

Subsequent to the written examination held on July 16, 2022, following candidates have been provisionally shortlisted for the further selection process.

Candidates may refer the detailed advertisement at <http://www3.iiserpune.ac.in/links/job-opportunities>

Sr.	Appl. No.	Name of the candidate
1	2_72143	Abhijeet Ajay Kumar
2	2_72101	Sumiet Waman Talekar
3	2_71688	Ashutosh Haibatrao Narhare
4	2_73921	Meenal Kishor Patil
5	2_72175	Vishal Vijaykumar Santi
6	2_72799	Amruta Hemant Saraf
7	2_71785	Akash Ramesh Kamble
8	2_72922	Aishwarya Ajay Mulay
9	2_71934	Umaji Ashok Ukarde
10	2_73220	Pravesh Prakash Sute
11	2_72744	Ganesh Suresh Londhe

GENERAL INFORMATION AND INSTRUCTIONS FOR CANDIDATES

Day and Date of Interview : Thursday, August 04, 2022

Reporting Time : 9.00 AM

Venue : Boardroom, 1st Floor, Main Building,
Indian Institute of Science Education and Research Pune,
Dr. Homi Bhabha Road, (Near National Chemical Laboratory),
Pune - 411 008
Reception Tel. No.: 020-25908001

Candidates are advised to send scanned readable copies (in PDF format) of following documents and confirm attendance for interview by sending an email to jobs@quantech.org.in on or before August 02, 2022 by 06.00 PM:

1. Certificate regarding date of birth.
2. Mark sheets and certificates (starting from 10th onward) regarding educational qualification/s

3. Certificate/s regarding experience/s as mentioned in the online application having period of employment, designation and pay scale details.
4. No Objection Certificate (NOC) from the present employer, in case a candidate is working in a government funded organization
5. One Photo Identity proof (Government issued)

Candidates are also advised to bring all originals of above-mentioned documents for verification and one recent passport size photograph at the time of interview.

Mere appearance for the personal interview shall not entitle applicant to continue in the selection process which will depend upon he/she fulfills all the eligibility criteria at each stage of the selection process.

No Transport Allowance will be paid for attending the interview.

Email is being sent on the email ID given by the candidates in the application form.

Institute website may be seen regularly for updates regarding schedule of interviews. Any change shall be notified only on website.

Candidates are advised to note 'COVID-19: Important Instructions' and submit 'Self-Declaration' (given below) at the time of Interview.

-----X-----

COVID-19: IMPORTANT INSTRUCTIONS

1. Candidates should maintain social distancing all the time while in campus.
2. It is mandatory to wear a face mask covering nose and mouth at all times.
3. Spitting is strictly prohibited.
4. Candidates should carry hand-sanitizer, facemask and water bottle for personal use.
5. Candidate should not share personal items with any other individual.
6. It is mandatory to undergo thermal scanning at the time of entering the campus.
7. Candidate should mandatorily submit self-declaration (given below).

-----X-----

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SELF-DECLARATION

(Kindly print, fill it, sign it, bring on the day of Interview, and submit at the venue)

I, Mr. / Ms. _____ is bonafide candidate appearing for the personal Interview for the position of Admin Assistant at I-HUB Quantum Technology Foundation.

I have, (Please tick by using '✓ to say Yes' or '✗ to say No' if you are carrying below listed symptoms):

- | | |
|-----------------------|--------------------------|
| Cough | <input type="checkbox"/> |
| Fever | <input type="checkbox"/> |
| Sore Throat | <input type="checkbox"/> |
| Runny Nose | <input type="checkbox"/> |
| Breathing Problem | <input type="checkbox"/> |
| Body Ache | <input type="checkbox"/> |
| Chills | <input type="checkbox"/> |
| Shortness of breath | <input type="checkbox"/> |
| Loss of smell / taste | <input type="checkbox"/> |

*I am residing in the containment zone – Yes / No

(Signature)

Appl. No.: _____

Date: _____

[If answer is 'Yes' to any of the above, decision to permit or not to permit any of the candidates for personal interview shall be taken by the I-HUB Quantum Technology Foundation Authority].

*Such candidates to report at venue 15 minutes early to the reporting time

NOTE:

- 1) Individuals undergoing treatment for COVID-19 are not permitted to attend the interview.
- 2) Individuals in close contact with a person suffering from COVID-19 and advised home / institutional quarantine by the concerned healthcare authorities are not permitted to attend interview.